



## **Sheaffer Memorial Golf Course Golf Outing Agreement Form**

### **Contract:**

Please sign and return this Golf Outing Agreement Form to Sheaffer Memorial Golf Course by mail to 1760 308th Ave – Fort Madison, IA 52627 or by email to [sheaffergolf@sheaffergolf.com](mailto:sheaffergolf@sheaffergolf.com)

The time and date will be guaranteed once we have received this form and only in the event the time and date have not been previously reserved.

A minimum of 84 players is the requirement for an event, in which the course will be shut down all day for that event. The event cost is \$39.00/player based which covers green fees and cart. This is a \$5 discount/player. This price is based on participants using our full 42 carts on hand.

If the 84-player minimum requirement is not met by the date of the event, the course will not be shut down all day for that event. The cost per player will now be at full price for whichever day of the week the event is being held.

- (Example: Mon-Thurs 18 Holes w/cart = \$38/player, Fri-Sun 18 Holes w/cart = \$44/player.)

If more than 84 players are registered, rental carts will need to be ordered from M&M Golf Cars at \$55/cart. The Event Coordinator will be responsible for the invoice from M&M Golf Cars. After the first 84 players, the price will be \$21/player based which covers green fees.

**Payment:** Full payment is due on the date of the event unless other arrangements have been approved. Payments may be made by cash, business check, or credit card.

**Contests:** All contests must be approved prior to your event. Any hole prizes and expenses incurred as part of the contests will be the responsibility of your group.

**Weather:** If playing conditions require cancellation of the event by Sheaffer Memorial Golf Course, the event may be rescheduled at the customer's convenience and course availability. If additional rental carts were ordered for the event, the Event Coordinator will be responsible for the cost of the truck delivery fee at \$200 per 20 carts. The Event Coordinator should call Sheaffer Memorial Golf Course if inclement weather is in question.

**Beverages:** Outside Beer/Liquor is prohibited. Beer prices for an event are as follows: \$2.50/can for the first 20 cases. \$3.00/can after that. No breaks on liquor. In the case of an event with an open bar, contact the Club Manager for an update of how many cases will be needed 7 days prior to the event.

**Conduct:** Proper conduct is expected by outing participants while on the golf course. Players should adhere to cart rules, replace divots, repair ball marks and rake sand traps. Unruly behavior, foul language, golf cart abuse, club throwing and hitting into groups will not be tolerated. Any player that chooses not to follow these rules will be asked to leave the premises.

**Liabilities & Damages:** Sheaffer Memorial Golf Course does not assume responsibility for damage to or loss of personal belongings. The outing coordinator or undersigned company is responsible for any damage to the rental facility, golf carts or any other part of Sheaffer Memorial Golf Course by participants and/or other agents.

**Lost Signage:** Sheaffer Memorial Golf Course is not responsible. If not picked up within one week of the event it will be discarded.

**Cancellation:**

Seven (7) days prior to the event date, Sheaffer Memorial Golf Course will require a final confirmation regarding the number of additional golf carts needed beyond the 42 we have on hand. This number for which you will be charged accordingly based on the number of carts requested a week before the event. If teams drop out prior to the event within the 7-day time frame, the Event Coordinator will be responsible for the rented cart's invoice from M&M Golf Cars that were ordered at \$55/cart.

\* I or on behalf of the undersigned company, have read and understand Sheaffer Memorial Golf Course's Golf Policies and have agreed the group will follow all stated policies and regulations as described on the Course Policies and Golf Outing Agreement. I or undersigned company, guarantee full payment for all charges, green fees, cart rentals and any other services provided by Sheaffer Memorial Golf Course for the requested event.

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**Event Coordinator**

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**Date**

Sheaffer Memorial Golf Course • 1760 308th Ave • Fort Madison, IA 52627 • Phone: 319.528.6214  
•[www.sheaffergolf.com](http://www.sheaffergolf.com)•

*Prices And Policies Subject to Change Without Notice – Tax Not Included*